

WOODTON PARISH COUNCIL MEETING

Minutes of the meeting held on Tuesday 9th December 2014 at
7.30pm in Woodton Village Hall

Present: Andrew Weatherley (AW) Chairman, Richard Holden (RH), David Patey (DP), Daphne Littleboy (DL), Jane Wickstead (JW)

Members of the Public: None

Item		Action By
1	Chairs Welcome. Apologies: Ian Butler, Michael Day, County Councillor Adrian Gunson, District Councillor Michael Windridge	
2	Disclosure of any Interests in items on the Agenda Cllr DL advised she was a member of the Parochial Church Council (PCC) and a representative for the Parish Council (PC) on the village hall committee. Cllr DP advised he was a member of the PCC and on their behalf a representative on the village hall committee.	
3	Formal approval for the appointment of the new clerk and welcome Confirm offer of appointment to Yvonne Wonnacott, proposed by Cllr DP and seconded by Cllr JW. Vote taken, unanimous all in favour. Parish Clerk to sign two copies of draft contract and return one to Cllr AW. Parish Clerk to provide breakdown / figure in relation to weekly expenses (cover use of internet, electricity etc.). Cllr AW advised a lot of data was held electronically by previous clerk who has agreed to provide this data to new clerk by means of memory stick. Parish Clerk to purchase memory stick, to be reimbursed for this cost upon presentation of invoice and to make arrangements to pass memory stick to previous clerk.	YW YW
4	Approval and signing of the Minutes of the Ordinary Meeting held on 28th October 2014 Cllr DL not included in attendees list, amendment required. Cllr DL to amend minutes, remove draft watermark and get copy to Cllr AW for signing.	DL/AW
5	Matters arising from the Minutes of 28th October not to be covered by specific items on this agenda. <u>Tenders for Grass Cutting</u> – Cllr AW has obtained information from Ian Smith with regard to the grass cutting. This information has been included in the Invitation to Tender that has been put on the website, noticeboard and in the local shop. To date only one tender received. All Tenders to be opened at next Parish Council meeting. <u>Speedwatch</u> – On October 28 th minutes, item 9, Parish Clerk was to contact Talcolneston Parish Council for information on the financing of their permanent speed check equipment, and additionally the insurance cover for the shared equipment was to be checked with Came & Co. Parish Clerk to follow these up.	YW
6	Public Participation No members of the public were present. Cllr DP has been asked whether the fields behind the “Noakes” could be	RH

	cut by the parish council as growing wild. Cllr RH believes registered as agricultural land, Cllr RH will raise this issue with Bidwells.	
7	<p>Reports from the District Councillor and the County Councillor Neither councillors were able to attend the meeting.</p> <p>District Councillors Report (provided via e-mail)</p> <ul style="list-style-type: none"> • Long Stratton Area Action Plan (LSAAP) – The Pre-Submission representations finished on 24th October 2014. A total of 48 representations were lodged. • Gypsies and Travellers Local Plan document – The issues and options consultation period finished 24th October. A total of 50 representations and 12 potential sites were submitted for consideration for inclusion in the Plan. • TCI Renewable Wind Farm Application – Ref 2013/0105 – The Secretary of State for Communities and Local Government, Eric Pickles MP, has refused planning permission of three wind turbines on land around Bussey’s Loke, Hempnall. • 5 Year Land Supply – Orbit Housing Association has acquired a significant site in Norwich at St Anns Wharf for over 400 houses. This has a significant impact on South Norfolk Council’s housing development planning decisions as they have now met the 5 year land supply and reached the 5% safety margin. • Housing Completions – In the 12 months to 31st October SNC has completed 905 new houses and brought 23 long-term empty properties back into use. • Market Town Initiative - The first of the ‘automatic’ toilets has been delivered to Harleston and will be connected and commissioned before Christmas. • Cygnet House, Long Stratton – Consultations have been held for the future use of Cygnet House. • Self-Building / Self Development – Richard Bacon MP’s ‘Self Build & Custom Housing’ Bill is passing through Parliament. • Long Stratton ByPass – The Council has delayed the decision as to whether to invoke CP powers until January’s Cabinet, which would be subject to February’s full Council meeting. • Lotus – About 180 people will be confirmed as being redundant at Lotus in Hethel with others losing their jobs elsewhere. • Keeping older people warm and well – SNCs annual scheme to help older and vulnerable people to stay warm and well in their homes, has been stepped up by working closely with Age UK, Breckland District Council and the South Norfolk Clinical Commissioning Group. • Choice of Affordable Housing – Figures released by the Government show that in the first 18 months of the scheme 304 houses have been bought in South Norfolk under the ‘Help to Buy’ scheme. <p>D Cllr MW report highlighted that in regard to the Long Stratton Bypass WPC should submit any views by 24th December 2014. WPC has already previously submitted its views, however in light of this report Cllr DP proposed and Cllr JW seconded that the Parish Clerk sends an additional e-mail stating that we would like to re-iterate our concerns, particularly about the Hempnall crossroads.</p> <p>County Councillors Report (provided via Cllr AW).</p> <ul style="list-style-type: none"> • Enquiry for the Northern Distributor Road has finished and the findings will be published early next year. 	YW

	<ul style="list-style-type: none"> BT is putting a booster for broadband in Triple Plea Road, there will be some low voltage cabling required for this. He hopes that this will benefit Woodton. 	
8	<p>Finance and Admin Report with Financial Summaries to end November.</p> <p>Parish Clerk advised that she had seen no finance and admin report from previous clerk for November.</p> <p>Cllr DL to e-mail Parish Clerk copy of Agenda Plan.</p> <p>Parish Clerk to pay previous Clerks tax in post office and get final wage cheque to previous Clerk.</p>	DL YW
9	<p>Speedwatch update</p> <p>Cllr JW advised that for the two week period of 27th October to 10th November in one direction alone on Hempnall Road 14,170 cars were travelling - Based on statistics that were collected over this period 36% of those vehicles were speeding at 35mph and over.</p> <p>Ian Butler has been in touch with Richard Bacon MP about the speed limit on Hempnall Road and is awaiting a reply.</p> <p>Cllr JW advised at the Woodton Playing Field meeting, complaints were made that people and irregular vehicles had been on the playing field out of hours. The residents have been given a sheet to fill in over a four week period to record these occurrences to enable this evidence to be provided to the appropriate parties.</p>	
10	<p>Website matters</p> <p>Cllr JW has advised Charlotte Valori that WPC are having a change of clerk. There is a list of items that need to be added to the website as soon as possible. Cllr JW advised that any old data on the calendar roles out, this is part of the programming.</p> <p>Cllr JW will e-mail Charlotte Valori and cc the Parish Clerk requesting three separate hour training sessions from Charlotte for the Parish Clerk to take place in the new year, and if feasible for Cllr JW to also attend.</p> <p>Propose to accept first session free and then pay for the remaining two sessions.</p>	JW
11	<p>Date of next Parish Council meeting and items to be considered for the agenda.</p> <p>The next meeting will be held on 27th January 2015.</p> <p>Items for the agenda in addition to the recurring items:</p> <p>Precept setting</p> <p>Insurance review</p> <p>Approval of grass cutting contract</p> <p>Website update</p> <p>Community speed update</p>	

The meeting closed at 9.15 p.m.

Minutes prepared by Yvonne Wonnacott 14/12/14.

Approved Date.....