





	<ul style="list-style-type: none"> <li>- South Norfolk and Broadland Council confirmed all executive positions now filled and all departments geared up for further cooperation</li> <li>- Chicken roundabout wildflowers have been notable success recommended Hempnall roundabout be wildflower also.</li> <li>- South Norfolk and Broadland currently undertaking review of waste services.</li> </ul>	
2019/73	<p><b>Finance matters.</b></p> <ul style="list-style-type: none"> <li>a) <u>Finance and Admin Report with Financial Summaries</u> - Parish Clerk circulated this report prior to the meeting. Report approved.</li> <li>b) <u>Expenditure for approval as per Finance and Admin Report</u> – All expenditure as per report approved.</li> <li>c) <u>Bank signatories</u> – Mandate form for Cllr Denny to be added as signatory as agreed at previous meeting, minute ref: 2019/55(c), signed by Chair and Cllr Denny. Chair to arrange for Cllr Walker to sign and return to Parish Clerk. Once Cllr Denny has been added Parish Clerk to arrange necessary paperwork for former Chair to be removed.</li> <li>d) <u>Information Commissioners Officer (ICO) registration</u> – Parish Clerk advised registration due for renewal @ £40. Option to set up direct debit at reduced fee of £35. All agreed for Parish Clerk to set up direct debit.</li> <li>e) <u>Woodton Playing Field Association (WPFA) donation request</u> – All agreed to £300 donation as per budget.</li> <li>f) <u>SAM2</u> – Chair advised Hempnall PC are now in position to release their share of SAM2 as agreed. As per previous minutes references 2018/91, 2018/112 and 2018/146 purchase amount of £200 was agreed, in line with previous purchase of Langley and Hardley’s share. Parish Clerk received requested invoice at value of £250. All agreed Parish Clerk to contact Hempnall Parish Clerk requesting revised invoice at agreed amount of £200.</li> </ul>	<p>JW/YW</p> <p>YW</p> <p>YW</p> <p>YW</p>
2019/74	<p><b>Planning items</b></p> <ul style="list-style-type: none"> <li>a) <u>Applications received to date:</u> 2019/1822 and 2019/1823, Oaks Farm. All agreed Parish Clerk to respond “no comment”. Application 2019/1833, works to TPO trees noted, all agreed no further action required.</li> <li>b) <u>Decision notices received to date:</u> None.</li> </ul> <p><u>Development of new homes on land off The Street</u>  Chair advised meeting had received email from FW Properties who are working with land owners in progressing the development of new homes and are aiming to submit a planning application for their scheme proposals for this land by the end of year. Agreed to their request to attend November meeting at which they could outline proposals. After preliminary discussions agreed to put forward to November agenda</p>	<p>YW</p>

	discussion on possibility of linking new playing field/school with Community Wood through new path. Cllr Butler requested on-site meeting with FW properties prior to November meeting, Parish Clerk to arrange. Parish Clerk to draft flyer making residents aware of item on agenda (as above) which Cllr Denny agreed to distribute to residents of The Street, Woodton.	YW/RD
2019/75	<b>Woodton Playing Field</b> Chair and Cllr Butler attended meeting, at which it was agreed to keep playing field open on a monthly roll over basis. Woodton United Charities are currently looking into taking over the playing field, currently with solicitors.	
2019/76	<b>Woodton Community Wood / Ravens Den</b> a) <u>Lease</u> – Chair advised waiting to receive draft papers from Spire solicitors. b) <u>Annual inspection</u> – Former Chair advised new fort should be in place this week. Former Chair will advise Parish Clerk when in place so Parish Clerk can arrange for David Bracey Play Inspections to carry out annual inspection. c) <u>Update</u> - Former Chair advised footpaths, seating area and fence now in place, upon completion of installation of fort and annual inspection, Cllr Butler will move forward with bark paths. Cllr Butler requested permission to purchase roundup, all agreed. Cllr McCrostie advised had contacted Signs Express who confirmed happy to await further instructions.	
2019/77	<b>PC representatives and nominees</b> <u>Tree Warden / Footpath Warden</u> Chair referred to e-mail previously circulated with regards to free trees and hedging plants for use on community spaces. All agreed no requirement at present moment in time.	
2019/78	<b>SAM2</b> Already covered under minute ref: 2019/73(f).	
2019/79	<b>Village noticeboard</b> Chair referred to email previously circulated by Cllr Denny. All agreed in principle to a green aluminium board. Parish Clerk to provide Cllr Denny with alternative supplier details. Cllr Denny to obtain 3 quotations.	YW RD
2019/80	<b>Phone box</b> Cllr McCrostie raised suggested new location of Village Hall with Village Hall Committee, who expressed initial concerns. Two further sites suggested: 1) Near junction of Hempnall Rd and Tensing St on grassed triangle area, 2) Near bus shelter, opposite pub. Parish Clerk to contact SNC to confirm planning permission would not be required for either proposed site.	YW
2019/81	<b>Salt bin</b> All agreed to defer to November meeting.	
2019/82	<b>Correspondence – Received to date.</b> a) <u>Disability Network Group letter dated 05/09/19</u> – noted b) <u>NALC new initiative e-mail dated 04/09/19</u> – noted	

	<p>c) <u>Norfolk Minerals and Waste Local Plan</u> – noted</p> <p>d) <u>Saving Swainsthorpe Campaign</u> – noted</p> <p>e) <u>NPTS seminar</u> – Chair advised of seminar Parish Clerk would like to attend, all agreed to attendance.</p>	
2019/83	<p><b>Date of next Parish Council meeting and items to be considered for the agenda.</b></p> <p>Date of next Parish Council meeting is Tuesday 5<sup>th</sup> November at 7.30pm. Items to be considered for agenda as follows; -</p> <ul style="list-style-type: none"> <li>- Ravens Den / Woodton Community Wood – update</li> <li>- SAM2 update</li> <li>- FW properties presentation – Land off The Street</li> <li>- Proposal of path linking new playing field with Community Wood – for discussion</li> <li>- Village noticeboard – update</li> <li>- Salt bin – requirement and future location for discussion</li> <li>- Woodton Playing Field – update</li> <li>- Draft budget 2020/21 – for initial discussion</li> <li>- Proposed meeting dates 2020/21</li> <li>- Draft grass cutting contract tender – for agreement</li> <li>- Working party for footpath/bridleway clearance – date to be agreed</li> <li>- Tree Warden – for further discussion, is there a requirement/need for PC.</li> </ul>	
2019/84	<p><b>Chairman’s urgent business – if any.</b></p> <p><u>Working Party</u></p> <p>Chair recommended working party for annual clearance of footpath/bridleway, agreed to be deferred to November meeting.</p>	

The meeting closed at 9.00pm.

Minutes prepared by Yvonne Wonnacott 25/09/19

Approved ..... Date.....