

# WOODTON PARISH COUNCIL MEETING

Minutes of the meeting held on Tuesday 17<sup>th</sup> January 2017 at  
7.30pm in Woodton Village Hall

**Present:** Andrew Weatherley (AW), Jane Wickstead (JW), Ian Butler (IB), Mark Leeson (ML), Danny Laskey (DL), Lorraine Potter (LP), Caroline Seaman (CS), Tricia Gunson - Chairman of Bedingham Parish Meeting (TG), County Cllr Barry Stone (BS), Yvonne Wonnacott – Parish Clerk (YW).

**Apologies:** District Cllr Alison Thomas (AT).

**Members of the Public:** One.

Item		Action By
2016/136	<b>Chairs Welcome.</b> <b>Apologies:</b> District Cllr Alison Thomas.	
2016/137	<b>Declaration of interest and requests for dispensations in items on the Agenda.</b> None.	
2016/138	<b>Approval and signing of the Minutes of the Meeting held on 13<sup>th</sup> December 2016.</b> Minutes were approved and signed by the Chair.	
2016/139	<b>Matters arising from the Minutes of the Meeting held 13<sup>th</sup> December 2016</b> - not to be covered by specific items on this agenda. None.	
2016/140	<b>Councillor Vacancy</b> Caroline Seaman was co-opted as a Parish Councillor onto Woodton Parish Council (PC), proposed by Cllr Wickstead and seconded by Cllr Leeson, all agreed. Cllr Seaman subsequently completed a “Declaration of Acceptance of Office”. A “Disclosable Pecuniary Interest” form was given to Cllr Seaman for completion within 28 days from appointment to office. Cllr Seaman to return to Parish Clerk once completed.	CS
2016/141	<b>Suspension of meeting for Public Participation.</b> Member of public introduced themselves to meeting and advised that they had started a petition to reduce the speed along the B1332. Chair provided background advising historically PC had tried to reduce speed to no avail as road does not meet Norfolk County Council’s (NCC) specified criteria for a 30mph limit. County Cllr Stone confirmed this. Cllr Butler advised that due to safety implications the Speedwatch team were not authorised to position the SAM2 on the B1332. County Cllr Stone advised that if a petition is submitted with the required number of signatures this would trigger a debate by NCC. Cllr Wickstead suggested a door to door approach to parishioners might mean more signatures obtained for petition. Chair advised can’t directly help as duplication of previous efforts however PC would support any efforts. Cllr Leeson advised that an article	

	could be put on Facebook page to generate interest, also parishioner could contact PC Jim Squires our liaison officer.	
2016/142	<p><b>Report from the County Councillor.</b></p> <p>County Cllr Stone advised main issue is the Council Tax Consultation which is currently running on South Norfolk Council's website. Due to changes in distribution of New Homes Bonus by government to provide some additional support to Adult Social Care the District loses out financially to a greater degree than anticipated. Therefore residents are being asked to comment on proposals to increase Council Tax by £3, £4 or £5 per band D property. The consultation runs until the end of January.</p>	
2016/143	<p><b>Report from the District Councillor.</b></p> <p>Apologies received from District Cllr Alison Thomas, who advised of the main issue of the Council Tax Consultation as per minute ref 2016/142.</p>	
2016/144	<p><b>Finance Matters.</b></p> <p>a) <u>Finance and Admin Report with Financial Summaries to 31<sup>st</sup> December 2016</u> - Parish Clerk circulated this report prior to the meeting. Parish Clerk advised of proposed amendments to precept as per item 2016/144 (c). Report approved.</p> <p>b) <u>Expenditure for approval as per Finance and Admin Report</u> – Parish Clerk's expenses @ £42.62 approved.</p> <p>c) <u>Precept 2017/18</u> – Due to additional charge from SNC for emptying dog bins @ £200 +VAT, Parish Clerk suggested budget is increased by £200 as VAT can be claimed back, giving revised precept figure of £7,291, all agreed. 2017/18 Precept Upon Charging Authority – Final Version completed and signed off by Chair and Parish Clerk.</p> <p>d) <u>Award of Annual Grass Cutting Contract</u> – Chair opened two responses, one from existing subcontractor, Ian Smith Services and second from TOP Garden Services. Chair advised difference in price of £9. Cllr Wickstead proposed, seconded by Cllr Butler to remain with Ian Smith Services as provides a service that PC knows and is happy with, all agreed. Parish Clerk to write to both parties advising of decision. Parish Clerk to forward TOP Garden Services details to Cllr Wickstead and Cllr Leeson so they can pass onto Woodton Playing Field Association (WPFA).</p>	YW YW
2016/145	<p><b>Planning Items</b></p> <p>a) <u>Applications received to date 2016/3002 – Land South of Church Rd</u> – All agreed to respond as follows “PC agrees in principle that we need better communications, however we consider that the application should be refused for the following reasons:</p> <ul style="list-style-type: none"> <li>- Even though PC has been consulted we have not been furnished with a reply of any substance to our</li> </ul>	

	<p>queries.</p> <ul style="list-style-type: none"> <li>- The proposed location is too close to existing residential property (58m) and would be better located further away.</li> <li>- Equally a well-used bridleway is within 10 metres of site.</li> <li>- The site is within 3km of an airfield.</li> </ul> <p>PC believes that a site to the north of Church Road would be a more suitable location.</p> <p>b) <u>Decision notices received to date</u>  Land Adj to 8 The Woodyard Square – Ref: 2016/2660 – Residential development for 3 no. dwellings with amenity space and overflow/allocated car parking – Decision: 23rd December 2016, Approval with Conditions.</p>	
2016/146	<p><b>Village Hall Committee Representative</b>  As a result of Jane Ford’s resignation from PC position is vacant. Cllr Potter volunteered. Parish Clerk to write to Village Hall advising of new representative.</p>	YW
2016/147	<p><b>Suckling Place</b>  No further update to be carried forward to next meeting.</p>	
2016/148	<p><b>Noticeboard</b>  Chair advised noticeboard is ready for installation. Cllr Laskey to bring receipt to next meeting for staining materials.</p>	DL
2016/149	<p><b>Dangerous Footpath (Alongside B1332)</b>  Cllr Wickstead expressed thanks to Chair for his time and efforts on this project. Chair advised works complete and that he had spoken to school Secretary advising that fence needs to be replaced. All parties happy with outcome.</p>	
2016/150	<p><b>Dog Fouling</b>  Cllr Wickstead advised that there had been some improvements however area at bottom of Triple Plea Rd near phone box still causes concerns.</p>	
2016/151	<p><b>Ravens Den</b>  Chair notified PC of L Searle’s resignation. Parish Clerk to write to L.Searle thanking her for all her efforts. Chair recommended that Ravens Den reverts back to PC responsibility, with weekly inspections being carried out and recorded as such. Chair advised of current issue with regard to rotten post on Fort of which Chair agreed to undertake the necessary remedial works. Cllr Leeson to speak to an identified parishioner with regard to whether they would be willing to take on the responsibility of weekly inspections, in the meantime Cllr Leeson agreed to carry out weekly inspections as a temporary measure.</p>	<p>YW</p> <p>AW ML</p> <p>ML</p>
2016/152	<p><b>Correspondence</b></p> <p>a) Outreach Post Office Possibility – As e-mail previously circulated. All agreed Parish Clerk to forward e-mail to Village Hall Committee, advising discussed at PC meeting and all agreed an opportunity to generate regular</p>	YW

	<p>income, promote the Village Hall and provide a beneficial community service. PC would recommend the use of the meeting room for such an exercise and would recommend the Village Hall Committee contacts M.Hatfull (Network Operations Manager) direct.</p> <p>b) Litter Pick 2017 – As e-mail previously circulated. All agreed Litter Pick should be carried out, to agree a date for April at next PC meeting and to advertise on website and social media.</p>	
2016/153	<p><b>Date of next Parish Council meeting and items to be considered for the agenda.</b>  Date of next Parish Council meeting is Tuesday 14<sup>th</sup> March at 7.30pm. Items to be considered for agenda as follows;</p> <ul style="list-style-type: none"> <li>- Noticeboard Update</li> <li>- Ravens Den Update</li> <li>- Speedwatch Update</li> <li>- Litter Pick Update</li> <li>- Suckling Place Update.</li> </ul>	
2016/154	<p><b>Chairman’s urgent business</b>  None</p>	

The meeting closed at 9.25pm.

Minutes prepared by Yvonne Wonnacott 18/01/17

Approved ..... Date.....