

WOODTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 447666 Email: woodtonpc@gmail.com

Clerk to the Council: Mrs Yvonne Wonnacott

Chairman: Mrs Jane Wickstead

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Woodton Parish Council at 7.30pm on Tuesday 20th September 2022 at Woodton village hall.

The business to be transacted is as follows:

1. Chair welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 2nd August 2022.

5. Matters arising from the minutes of the Parish Council meeting held 2nd August 2022

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s)

8. Finance matters

- a. Finance and Admin Report with financial summaries - for approval
- b. Expenditure for approval/to be noted, as per Finance and Admin Report
- c. SAA central external auditor appointment arrangements – to be noted
- d. CIL – updates
- e. Parish Clerk telephone contact arrangements – to be noted
- f. Bank signatories – update and future procedure.

9. Planning

- a. Applications received to date for consideration
- b. Decision notices received to date
- c. TPO request (trees situated on Chapel Hill) – update.

10. Environmental matters

- a. Footpaths – update
- b. Tree Warden position – for further discussion.

11. Administrative updates

- a. SAM2 cameras/batteries – update

- b. Ordnance survey map – update
- c. Grit bins – update
- d. Article for Village News and/or newsletter – for further discussion.

12. Community Wood/Ravens Den

- a. Proposed village growing area - update
- b. Basketball board and ring, plus any further equipment (Ravens Den) – update
- c. Request for gaps in hedge to be closed to prevent access through private land to bridleway – to be discussed
- d. Replacement trees/planting
- e. General update/plans for Autumn/Winter 2022/23.

13. Correspondence and consultations

14. Date of next Parish Council meeting, (Tuesday 1st November 2022) and items to be considered for agenda

15. Chairman's urgent business

Date: 31st August 2022

Parish Clerk: Yvonne Wonnacott