

# WOODTON PARISH COUNCIL MEETING

Minutes of the meeting held on Tuesday 29<sup>th</sup> September 2015  
at 7.30pm in Woodton Village Hall

**Present:** Andrew Weatherley (AW), Ian Butler (IB), David Patey (DP), Daphne Littleboy (DL), Jane Wickstead (JW), Jane Ford (JF), Mark Leeson (ML), District Cllr Alison Thomas (AT), County Cllr Barry Stone (BS), Yvonne Wonnacott (YW) – Parish Clerk.  
**Members of the Public:** 10 x members of public

Item		Action By
2015/61	<b>Chairs Welcome.</b> <b>Apologies:</b> None.	
2015/62	<b>Declaration of any Interests in items on the Agenda.</b> None.	
2015/63	<b>Approval and signing of the Minutes of the Meeting held on 11<sup>th</sup> August 2015.</b> No factual inaccuracies were found and the minutes were approved and signed by the Chair.	
2015/64	<b>Matters arising from the Minutes of the Meeting held 11<sup>th</sup> August 2015</b> - not to be covered by specific items on this agenda. <u>Village Shop Sign</u> JW reported that shop sign at Kirby Kane/Beccles was put up by Highways, however Highways advised can't supply sign. County Cllr Stone to investigate and report back as precedence has been set in more than one place. <u>Highway Rangers</u> Parish Clerk to contact Highways Rangers to establish date of next visit, enabling a Councillor to be present. Specifically asked for one task of work (bridleway to be cut back).	BS  YW
2015/65	<b>Suspension of meeting for Public Participation.</b> <u>Woodton Kings Head</u> Carl and Sandra Gibbs addressed meeting with regard to current position of Kings Head. Advised following surrender of the lease on 19/10/15 they would take back control of the Kings Head, with the objective to keep the Kings Head open and available as a facility for the benefit of the village and to become and remain a sustainable business. Advised looking into obtaining planning permission for 3 x dwellings on the car park, to enable improvements/refurbishments to take place. <u>Gritting of Chapel Hill</u> DL had been asked to raise issue of whether Highways could grit Chapel Hill. AW advised this would not come under Highways remit; however there are salt boxes at both ends of Chapel Hill, which are used for gritting this area by local residents. Two offers of help were kindly received from Andrew McCrostie and Matt Keal. AW advised that anybody can apply salt from the boxes if they feel the need to and it is warranted.	

	<p><u>Trees Behind Hilary Terrace</u> IB raised issue that area of trees behind Hilary Terrace is in an awful state. Suggested as a long term project look into having a team to clear this area. IB to contact Libby Searle to arrange for a survey to be carried out suggesting appropriate action.</p> <p><u>Footpath to Woodton &amp; Ellingham Primary School (B1332)</u> Parishioner raised issue of dangerous walk faced by parents and school children on footpath. AW recommended parishioner to write to Chairman of governors at school and to Helen Bowman at SNC (Planning Officer) with their concerns. Item to be added to next meeting's agenda.</p>	<p>IB</p> <p>YW</p>
2015/66	<p><b>Report from the County Councillor.</b> Barry Stone introduced himself to the meeting as the newly elected County Councillor and looks forward to working with the Parish Council. Parish Clerk to e-mail Cllr Stone copy of future meeting dates.</p>	YW
2015/67	<p><b>Report from the District Councillor.</b> District Cllr Thomas provided report to the meeting including both County and District items, summary of key points follows: <u>County Items</u></p> <ul style="list-style-type: none"> <li>• Morningthorpe Recycling Centre to reduce number of opening days by 3, new opening days will be Thursday to Sunday.</li> <li>• District Cllr Thomas is on task force in relation to Syrian refugee response, currently work in progress as 5 year programme with only 1 year of funding; therefore need to go back to government with regard to their commitment on funding.</li> <li>• Devolution – Discussions very much on-going.</li> <li>• Budget – Encourages PC and wider public to look at what comes through consultation process.</li> </ul> <p><u>District Items</u></p> <ul style="list-style-type: none"> <li>• Local development framework is back; anticipate sign-off meeting shortly. Both District Cllr Thomas and County Cllr Stone are on Planning Committee.</li> <li>• District grant of £1000 to spend in year, currently £400-£500 available to Woodton Parish Council. AW raised issue of purchasing noticeboard with this grant; District Cllr agreed to this and will contact Parish Clerk re application details.</li> </ul>	AT
2015/68	<p><b>The Kings Head Public House Update</b> Item brought forward. AW read out report received from Carl and Sandra Gibbs. AW advised that any planning application submitted to SNC would be looked at by the Parish Council and a decision would be made as to what was in the parishioners' best interests. Parishioners views/opinions would be taken on board in the decision making process. District Cllr Thomas advised that site would be outside development boundary and would be protected on that basis. DP proposed, JW seconded that Parish Clerk writes to current tenants of the public house thanking them for their hard work and contribution to the village.</p>	YW

2015/69	<p><b>Finance Matters.</b></p> <p>a) <u>Finance and Admin Report with Financial Summaries to end of August 2015</u> - Parish Clerk provided this report prior to the meeting. Report approved.</p>	
2015/70	<p><b>Planning Items.</b></p> <p>None</p>	
2015/71	<p><b>Parish Partnership Scheme Update</b></p> <p>DL advised no second hand SAM 2 machines available. Due to limited financial resources available for this project, DP proposed and JW seconded that bid is submitted to Parish Partnership Scheme for purchase of additional SAM 2. DL and IB to draft proposal bid.</p>	DL/IB
2015/72	<p><b>Noticeboard Update</b></p> <p>DP advised Village Hall Committee happy to site new noticeboard on village hall. DL raised issue not all residents happy with proposed location of village hall, could it be located in bus shelter? AW proposed vote on three locations; village hall, bus shelter, current location. Nil votes for bus shelter and current location, six votes and one abstention for village hall. AW to contact Whitbread Carpentry and place order. Parish Clerk to write to Village Hall Committee thanking them for extended use of village hall.</p>	AW YW
2015/73	<p><b>Woodton Playing Field Association (WPFA) – Football Money</b></p> <p>JW presented invoice from Pendle Sportswear. IB proposed, DP seconded that the total amount in the Football Account of £674.21 is paid to WPFA. When cheque is sent to WPFA it should be pointed out that this money is specifically for the purchase of equipment required for the Football Club. Parish Clerk to arrange for amount to be transferred to current account before cheque is raised and account closed. Parish Clerk raised issue of VAT on invoice, AW advised unable to claim back as invoice already paid by WPFA.</p>	YW
2015/74	<p><b>Speedwatch Update.</b></p> <p>IB advised meeting of all speedwatch co-ordinators to take place in Dereham on 14/10/15. IB will be attending this meeting at which he will raise question as to how much money is taken in fines and why some of this revenue is not given back to Parish Councils.</p>	
2015/75	<p><b>Defibrillator Update.</b></p> <p>E-mail received from Bedingham Parish Council advising that request for contribution towards annual running costs was received after Autumn meeting, therefore will place item on agenda for AGM on 19/04/16. IB to speak to Richard Holden direct.</p>	IB
2015/76	<p><b>Committee Review.</b></p> <p>Due to time limitations to be carried forward to November meeting.</p>	
2015/77	<p><b>Correspondence – Received to date.</b></p> <p>a) Annual General Meeting of NALC to be held 15<sup>th</sup> Oct 2015. b) Transparency Code Grants – e-mails as circulated. Parish Clerk does not believe this will apply as website already established. However Parish Clerk plans to attend briefing in October.</p>	
2015/78	<p><b>Date of next Parish Council meeting and items to be considered for the agenda.</b></p> <p>Date of next Parish Council meeting is Tuesday 3<sup>rd</sup> November.</p>	

	<p>Items to be added to agenda as follows;</p> <ul style="list-style-type: none"> <li>- Dangerous Footpath (B1332)</li> <li>- Noticeboard Update</li> <li>- Speedwatch Update</li> <li>- WPFA – Football Money and Vandalism Update</li> <li>- Parish Partnership Scheme Update</li> <li>- Budget Proposals 2016/17</li> <li>- Planning Items – Applications received to date for consideration and decision notices received to date.</li> <li>- Correspondence – Received to date.</li> <li>- Committee Review – Formalisation of who sits on what committees.</li> </ul>	
2015/79	<p><b>Chairman’s urgent business</b> – if any.</p> <p><u>Vandalism at Playing Field</u>          JW advised slightly disappointed with response from WPFA, since meeting gatepost has been damaged. To be reviewed at next meeting of WPFA on 08/10/15 and JW and IB to report back to the Parish Council accordingly.</p> <p><u>Ravens Den Contribution</u>          AW advised £100 cheque received from Bedingham PC.</p>	JW/IB

The meeting closed at 9.45pm.

Minutes prepared by Yvonne Wonnacott 30/09/15

Approved ..... Date.....